



LISTING SUBMITTAL WORKSHEET
(retain this worksheet in your files)

LISTING SUBMITTAL WORKSHEET (page 1)	BUYER WITH CASH AND/OR PAPER:	PROPERTY FOR SALE ONLY:	PROPERTY FOR EXCHANGE ONLY:	PROPERTY FOR SALE OR EXCHANGE:
Listing Type (Circle One Only)	Type 1	Type 2	Type 3	Type 4
Property Description	(automatic)	_____	_____	_____
Property Type (nn.nn)	(automatic)	_____	_____	_____
Property Street Address	_____	_____	_____	_____
Prop. City, State, Zip Code, Zip Area	_____	_____	_____	_____
Property BR / Baths (if applicable)	_____	_____	_____	_____
Market Value (Price) (\$)	_____	_____	_____	_____
Total Existing Loan(s) (\$)	_____	_____	_____	_____
Total Assumable Loan(s) (\$)	_____	_____	_____	_____
Potential New Loan(s) (\$)	_____	_____	_____	_____
Will-add Cash (Purchase / Sale) (\$)	_____	_____	_____	_____
Will-add Cash (Exchange) (\$)	_____	_____	_____	_____
Will-add Paper (\$)	_____	_____	_____	_____
Forecast Gross Op Inc, if applicable (\$)	_____	_____	_____	_____
Forecast Op Exp, if applicable (\$)	_____	_____	_____	_____
Current Gross Op Inc, if applicable (\$)	_____	_____	_____	_____
Current Op Exp, if applicable (\$)	_____	_____	_____	_____
Commission or Fee (\$)	_____	_____	_____	_____
Estimated Transaction Costs (\$)	_____	_____	_____	_____
Property Water Orientation (V,F,N)	_____	_____	_____	_____
Minimum Cash Wanted (Sale) (\$)	_____	_____	_____	_____
Minimum Cash Wanted (Exchange) (\$)	_____	_____	_____	_____
Property Type-1 Wanted (nn.nn)	_____	_____	_____	(automatic)
Property Type-2 Wanted (nn.nn)	_____	_____	_____	_____
Property Type-3 Wanted (nn.nn)	_____	_____	_____	_____
Min BR / Baths Wanted, if applicable	_____	_____	_____	_____
Minimum Market Value Wanted (\$)	_____	_____	_____	_____
Maximum Market Value Wanted (\$)	_____	_____	_____	_____
Minimum Zip-1 Wanted	_____	_____	_____	_____
Maximum Zip-1 Wanted	_____	_____	_____	_____
Minimum Zip-2 Wanted	_____	_____	_____	_____
Maximum Zip-2 Wanted	_____	_____	_____	_____
Zip-1 / Zip-2 Area Wanted	_____	_____	_____	_____
Water Wanted (V, F, NP, N)	_____	_____	_____	_____
Min Cap Rate OK (%), if applicable	_____	_____	_____	_____
Expiration Date (mm/dd/yyyy)	_____	_____	_____	_____

LISTING SUBMITTAL WORKSHEET (page 2)

NREsystems - Internet Marketing System

<https://nresystems.com>

PROSPECTIVE BUYER COMPLETES FOLLOWING VERIFICATION (LISTING TYPE 1)

As a prospective buyer for property and/or services which may be listed in the Internet Marketing System administered by NREsystems, (NRE/IMS), I hereby certify that the information submitted herewith is accurate and complete to the best of my knowledge, and that I will give serious consideration to all proposed transactions which meet or exceed the parameters outlined herein. I agree to my name being registered and held confidential as an exclusive prospective buyer of the listing broker named below **insofar as NRE/IMS services are concerned**. This agreement shall be in full force and effect until the expiration date shown herein, or until terminated by me in writing.

Date Signed

Broker or Agent Signature

Prospective Buyer Signature

PROPERTY OWNER COMPLETES FOLLOWING VERIFICATION (LISTING TYPE 2, 3, OR 4)

As owner of the property described herein which is to be marketed through the Internet Marketing System administered by NREsystems. (NRE/IMS), I hereby certify that the information submitted herewith is accurate and complete to the best of my knowledge, and that I will give serious consideration to all proposed transactions which meet or exceed the parameters outlined herein. I agree to my property being registered as an exclusive submittal from the listing broker named below **insofar as NRE/IMS services are concerned**. This agreement shall be in full force and effect until the expiration date shown herein, or until terminated by me in writing.

Date Signed

Broker or Agent Signature

Owner Signature

SUBMITTING BROKERAGE OFFICE _____

OFFICE NRE/IMS # _____

OFFICE PHONE # _____

SUBMITTING LISTING AGENT _____

AGENT NRE/IMS # _____

AGENT PHONE # _____

PROSPECTIVE BUYER OR PROPERTY OWNER _____

ADDRESS _____

PHONE # _____

CITY _____

STATE _____

ZIP _____

EMAIL _____

LAST 4 DIGITS OF SSN _____

For definitions and complete instructions, please refer to LISTING SUBMITTAL WORKSHEET INSTRUCTIONS (Types 1, 2, 3, and 4) available as downloadable/printable PDF files from the NRE/IMS website.